

MusicAmore

Studio Policy for Ravenswood Effective Term 4, 2018

1. **Lesson terms**

Lessons are conducted weekly, and run in line with school terms. Lessons are organised on a rotating schedule to ensure a student is not missing the same class each week.

2. **Lesson fees**

Invoices are emailed at the start of each term and are due within 7 days of the invoice date.

If payment is delayed, lessons will cease until payment is received.

BSB: 302 964

Account: 0067896

Name: MusicAmore

An additional fee of **\$10 per term** is included on the invoice to cover the use and provision of resources (backing tracks, sheet music etc).

3. **Cancellations/Make-up Lessons**

If you need to reschedule or cancel a lesson, a minimum of 24-hours notice is required to be eligible for a make-up lesson. If the cancellation is due to illness, every effort will be made to reschedule the lesson within the current term. Lessons that can't be made up will be credited to the next term.

4. **Missed Lessons**

If a lesson is missed and no notice is given, the lesson is forfeited.

5. **Lesson requirements**

Students are requested to bring to each lesson a bottle of water, music folder, notebook and pencil.

6. **Illness**

If you are unwell, **please do not come to your lesson!** Likewise, if I am unwell, your lesson will be rescheduled.

7. **Terminating Lessons**

It is expected that a student will complete a term of lessons once payment has been made. If you wish to terminate your lessons at the completion of a term, two weeks notice is requested.

Please feel free to talk to me if you have any queries or concerns about any of the above.

MusicAmore Voice Studio

m: 0401 151 581 e: zoe@musicamore.com.au

www.musicamore.com.au/voice-studio